

# **AGM**

### Tuesday 18th October 2016 at 8pm

## The Friends of St. Peter's and St. Gildas' AGM will be held on 18<sup>th</sup> October at 8pm in St. Gildas' School hall. Refreshments will be provided!

I would like to take this opportunity to welcome all new parents and carers who are joining St. Peter's or St. Gildas' and hopefully we will get the chance to meet you at this year's AGM.

For those of you that don't know, all parents and carers of St. Peter's and St. Gildas' are friends and the Friends bring children, parents, carers and staff together for social events outside school hours. We try hard through these events to raise funds that will provide the schools with a greater range of resources to enable our children to have better educational experiences. The Friends have funded items such as new books, art materials, IT equipment, school trips and electronic equipment over the last academic year.

This year's AGM is the ideal time to air your views on what you feel the Friends should be doing or not doing and hear what is being done. At this meeting a new committee will be confirmed and appointed. Therefore new volunteers are welcome to come forward for the 2016/17 committee. Committee posts can be held jointly and the general roles of these positions are as follows:

#### Chair

General overseeing of all events, liaising with both schools, organising and chairing regular meetings to review event planning, coordinating dates of events and maintaining momentum for fundraising throughout the school year.

#### **Vice Chair**

Assisting chair with the above responsibilities.

#### **Secretary**

Minuting meetings, photocopying and distribution of flyers and general letter writing. Two or more people required.

#### **Treasurer**

Collecting, counting and banking money raised through the year, allocating funds and providing accounts for meetings.

#### Vice Treasurer

Assisting treasurer with the above responsibilities.

If you are interested in putting your name forward for any of these posts or need some more information or can't attend and want something raised at the AGM, please fill in the form and return it to either school office. Alternatively, email the committee on friendsofstpandstg@hotmail.com.

Any nominations for positions must be completed prior to the AGM and handed in by the morning of Tuesday 18<sup>th</sup> October 2016. The AGM will be held at St. Gildas' School on Tuesday 18<sup>th</sup> October 2016 and even if you are not standing for a position on the committee it will be great to see you there.

I would like t	o become a mem	ber of the friends co	ommittee for the 201	6/2017 school year.
I (please print name) wish to take up the				
(Please tick)				
Chair	Vice-Chair	Secretary	Treasurer	Vice-Treasurer
Any comments:				
Telephone: .				
Email:				

Friends Committee Nomination Form 2016/2017

Please leave this form in the School Office at St. Peter's or St. Gildas', or email us on <a href="mailto:friendsofstpandstg@hotmail.com">friendsofstpandstg@hotmail.com</a> by the morning of the 18<sup>th</sup> October 2016

Child's Class: .....